

ANNEX No. 1
LETTER OF SUBMITTAL OF THE TENDER

Bogota D. C.
SIRS: FONDO NACIONAL DE TURISMO - FONTUR PROPERTY TRUST
City

REF: Open invitation to submit Offers No. (_____) [2014].

The undersigned, ___ with ID C.C.No._____ of: legally authorized to act on behalf of, _____Nit,_____ after carefully examining the terms of reference and its addenda numbers, and receiving the requested clarifications, presented tender for award in concession of the Hotel El Prado in the city of Barranquilla.

For this purpose I declare:

1. That this tender and the contract to be executed only commit the bidder.
2. That we are not in the grounds of ineligibility or incompatibility laid down in the Constitution or the law.
3. We know the terms of reference and its annexes and we accept their conditions.
4. That we are committed to comply with the obligations of purpose of the contract, in the form and time limit set in the terms of reference and its addenda.
5. That if the contract is awarded to us the contract, we are committed to give Bonds required and to sign the contract, within the terms laid down for this purpose.
6. That we know the laws of the Republic of Colombia that govern this contract.
7. The price offered in the tender is valid for a term of four (4) months from the date of signature of the contract.
8. This tender consists of _____duly numbered folios.

Kind regards

Company name:

NIT:

Name and signature of legal representative:

Professional registration No.

ID CC No., address, City, Phone, Email, Fax

Signature of the Legal representative

ANNEX No. 2

STATEMENTS FROM OFFEROR

[City and date]

TO:

TRUST PROPERTY FONDO NACIONAL DE TURISMO - FONTUR

Attn. [NAME]

Carrera 13 No. 28-01 8th Floor

Bogotá D.C.

The undersigned, on behalf and representing *[name of the Bidder. In the case of a Plural Structure, write the name of the Plural structure, and the name of each of its members]* by means of this Tender in development of public invitation No. (NUMBER) opened by FONTUR in order to "select the most favorable tender of one (1) Concession Award Contract whose purpose shall be to Award in Concession the business establishment called "HOTEL EL PRADO" in the city of Barranquilla.

As a result of the foregoing, in this letter we state and undertake to the following:

- a) That not any other person or entity other than the persons referred to in the heading of this letter has a stake in this Tender or shall participate in the contract that might be awarded to us as a result of the Award of this Public Invitation and that, therefore, only the undersigned are linked to this Tender.
- b) That we have studied, we know, understand and accept the contents of the terms of the invitation, annexes, attachments and other documents that comprise it, including all its addenda (NAME numbers and dates of the addenda, if any), of the Public Invitation No. [NAME], as well as other conditions and information necessary for the submittal of this Tender, and we fully accept all the requirements, obligations and rights under these terms and documents.
- c) That we have visited the business establishment called the Hotel el Prado that is the purpose of this invitation and have taken careful note of its characteristics and needs in terms of investments aimed to keep the business establishment in 5-star standards during the duration of the concession.
- d) That our Tender meets each and every one of the requirements and conditions set forth in the invitation documents, and does not include exception or any conditioning for the Award.
- e) That there is no falsehood in our Tender.
- f) [To natural or legal persons] That the undersigned, on behalf and representing the Bidder states that in case of being awarded, I unconditionally forced myself to sign and execute the Concession contract of which I am awarded, in the terms and conditions of the Concession contract minutes attached to the Bidding conditions.
- g) [Consortiums and Joint ventures should state the following] That the undersigned, acting on behalf and representing of the members of the Bidder [NAME OF, Plural structure] state that in case of being awarded, we jointly and unconditionally force ourselves to sign and implement the Concession contract of which we are awarded, in the terms and conditions of the Concession contract minutes attached to the Bidding conditions.

- h) [The Commitments to Incorporate a Company Contract must state the following] undersigned, acting in the name and representation of the members of the Bidder [NAME OF PLURAL STRUCTURE] that signed the commitment to incorporate a company contract , we state that, in case of being awarded, we jointly and unconditionally force ourselves to assume all the obligations arising from our Tender and from the award until the effective signing of the Concession contract mainly of establishing the company which shall sign and execute the contract of Concession and capitalize on it in the amounts set out in the terms. After the Concession contract signed with the company thus established, the obligations arising from it shall be assumed by the new company, without prejudice to the performance of the provisions of the terms of the invitation.
- i) That in accordance with the terms herein we have attached all of the documentation requested therein.
- j) That at the request of the FONTUR FONDO NACIONAL DE TURISMO, we force ourselves to supply any information required for the correct evaluation of this Tender.

Under oath we state that: (i) we are not personally or at corporate level, in none of the grounds of ineligibility or incompatibility provided for in Article 8 of Law 80 of 1993, in paragraph 4 of Article 38 of Law 734 of 2002 and other legal provisions in force; (ii) we are not found in any ground of dissolution or liquidation; (iii) we are not in a restructuring process as envisaged in Law 550 of 1999; (iv) we are not in a process of compulsory liquidation or reorganization proceeding; (v) we are not reported in the existing responsible fiscal bulletin, published by the Comptroller General of the Republic, in accordance with the provisions of paragraph 4 of Article 38 of Law 734 of 2002, in accordance with Article 60 of Law 610 of 2000.

[Required only if the validity of the Bidder or any of its members does not cover the minimum term of validity required in the Bidding conditions.] Taking into account that the duration of the company [NAME] is below the estimated Total time contract and five (5) years more, we attached in this Tender a certification of competent corporate body, certifying the commitment of the company [NAME] to reform its statutes to comply with that time limit in case we might be awarded the Concession contract for the economic exploitation of the HOTEL EL PRADO. As a result, should be awarded, we commit ourselves to FONTUR that the company [NAME] shall reform its statutes and we shall present evidence of the registration of such a reform on the certificate of existence and legal representation before the signing the Concession Contract.

Kind regards

Bidder (and its members) [NAME]

Signature of the Legal Representative of the Bidder

ANNEX No. 3

ECONOMIC TENDER

TO
FONDO NACIONAL DE TURISMO - FONTUR
Carrera 13 No. 28-01 8th Floor
Bogotá D.C. [DATE]

REFERENCE: Open invitation No. [NAME]
Economic Tender

Dear Sirs:

By this, the undersigned acting on behalf and representing [NAME of the Bidder] [NAME of Plural structure] formed by [NAME of each of the members of the Plural structure] and in development of the process of public invitation of the reference, would like to present Economic Tender for the award of one (1) Contract of Concession, whose purpose shall be award in concession of the business establishment named "HOTEL EL PRADO" in the city of Barranquilla, in the following terms:

VALUE OF THE FIXED CONSIDERATION
\$
VALUE IN LETTERS:

VALUE OF THE VARIABLE CONSIDERATION CASH PAYMENT
\$
VALUE IN LETTERS:

In case of being awarded, I accept the terms and conditions of the contract minutes.

Name
Identification
Position

ANNEX No. 4

GUARANTEE TEMPLATE GRANTED BY THE PARENT COMPANY OF THE BIDDER OR THE MEMBER OF THE PLURAL BIDDER

We certify in this document that [NAME OF PARENT COMPANY OF THE BIDDER OR THE BIDDER PLURAL MEMBER], [LEGAL NATURE], domiciled at [PLACE] and represented by [NAME OF THE LEGAL REPRESENTATIVE], who henceforth and for all purposes shall be called, undertakes to guarantee the obligations of [NAME OF BIDDER OR MEMBER OF THE STRUCTURE PLURAL] (the "**one Guaranteed**") awarded to the one guaranteed in its capacity as [Bidder/member of the Bidder Plural structure] of the process of Public Invitation No. [NUMBER], opened by the FONDO NACIONAL DE TURISMO - FONTUR, including (i) the Constitution of the unique Bond of Performance and of the letter of standby credit; and (ii) the performance of all the obligations arising from the contract of Concession (the **Guaranteed Obligations**), under the conditions set forth in this document (hereafter the "**Guarantee**").

FIRST CLAUSE - DEFINITIONS

For a proper interpretation of this Guarantee provided that the initial letter of a term appears in capital letters it shall have the meaning assigned to it in this Guarantee or if is not defined, it shall have the meaning provided for in the terms of the invitation No. [NUMBER] or in the Concession contract.

SECOND CLAUSE - PURPOSE

The Guarantor, by means of this document, grants irrevocable guarantee in favor of the FONTUR FONDO NACIONAL DE TURISMO, to ensure the performance of all and each one of the Guaranteed Obligations. In relation to the affirmative covenant derived from the performance of the Guaranteed Obligations, this Guarantee shall be limited to the participation of the one Guaranteed, this participation that for purposes of this Guarantee corresponds to [PERCENTAGE OF PARTICIPATION THAT THE MEMBER HAS IN THE PLURAL STRUCTURE OR THE ONE HUNDRED PERCENT (100%) IN THE CASE OF BEING BIDDER].

In relation to the affirmative covenant it would apply what is stated in the fourth clause of this Guarantee.

THIRD CLAUSE - AMOUNT

The amount of this Guarantee conforms to the amounts of the Guaranteed Obligations.

FOURTH CLAUSE - PROCEDURE FOR THE COMPLETION OF THE GUARANTEE.

The procedure for the completion of this Guarantee is subject to the what is designated below. In any case, when FONTUR notifies the Guarantor that he should honor the Guarantee for the non-compliance of the Concession Holder of one or more of the Guaranteed Obligations, the Guarantor shall: (i) pay the sums that might apply in the case of a Guaranteed Obligation of affirmative covenant, according to the percentage mentioned in the second clause of this Guarantee; and (ii) if it is an obligation of affirmative covenant, the Guarantor may execute the obligation to make available directly or through third parties contracted for that effect, or assume the cost of the sanctions agreed in the Concession contract by the non-compliance of the Guaranteed obligations unfulfilled. The deadline for honoring the Guarantee shall be determined by FONTUR depending on the nature of the non-compliance of the guarantee, but in no case shall be less than five (5) business days.

Without prejudice to the express waiver to the benefits of division and exclusion set out in the aforementioned Guarantee, the parties agree that to make effective or enforceable any obligation this Contract by the guarantor, the following procedure shall be followed:

- a. The Guarantee shall be effective by FONTUR when there is non-compliance of the Concession holder's obligations specified in the contract.
- b. When there is a breach with the obligation, FONTUR may require the performance of the obligation breached to the guarantor under the terms of the Guarantee.
- c. For specific cases related to the non-compliance of obligations of affirmative covenant, FONTUR may require the guarantor at any time.
- d. In all cases, if the obligation breached is covered by a stand by letter of credit, FONTUR shall notify the Guarantor of the non-compliance before cashing out the stand by letter of credit and at the choice of the Guarantor it may choose to (i) comply with the obligation under the letter of standby letter of credit and in this case FONTUR shall set a term for the performance of such obligation of the Guarantor, after that if it failed to comply with the obligation, FONTUR shall cash out the stand by letter of credit; or (ii) leave FONTUR cash out the stand by letter of credit with just a notification in this regard within the five (5) days following notification of the FONTUR or its silence.
- e. The other bonds provided for in the contract shall be executed against the Concession holder if within five (5) days of notification by FONTUR to the Guarantor, it does not reply or points to FONTUR that according to the terms of the Guarantee it is applicable to assume the costs of the non-compliance of obligation.

FIFTH CLAUSE - ASSIGNMENT BY THE ONE GUARANTEED OF ITS POSITION IN THE CONCESSION HOLDER.

If the one guaranteed assigns to any entitlement its position or participation in the Concession Holder, in the terms and conditions laid down in the Concession contract, it shall mean that this Guarantee ends when the assignment is formalized. For all purposes, it means that the assignment includes any form of transfer of the participation of the one guaranteed in the Concession holder. The foregoing, unless the assignment occurs to a same real beneficiary of the one guaranteed, this term is defined in the applicable law, in which case this Guarantee shall not end.

SIXTH CLAUSE SPECIAL STATEMENTS FROM THE GUARANTOR.

For Guarantor this Guarantee is considered an autonomous and fully binding obligation and the Guarantor has the authorizations and ability to sign this document.

The Guarantor expressly waives the benefits of excussion and in relation to the benefit of division only waives in the event referred to in the fourth paragraph (ii).

SEVENTH CLAUSE - CONDITION PRECEDENT AND VALIDITY

The validity of this Guarantee is conditioned only to [the one guaranteed in its condition of Bidder/Bidder which is member the one guaranteed] is the awardee of the contract of Concession. If the condition is verified, it shall start the validity of this Guarantee until the completion of the Obligations Guaranteed in the terms and conditions specified in the Concession contract. If the condition is not verified, it means that the obligation of the Guarantor was never originated.

EIGHTH CLAUSE - TERMINATION

The Guarantee shall end at the signing of the Act of Liquidation of the Contract of Concession.

NINTH CLAUSE - NOTIFICATIONS

Any notice given to the exercise of the rights of the parties under this Guarantee shall be made in writing to the following addresses:

To the FONDO NACIONAL DE TURISMO - FONTUR
Attn. Manager Unit management of Assets
Address: Calle 28 No. 13 A-24. Floor 6th Tower B, Museo del Parque Building.
Bogotá D.C.
Colombia

To the Guarantor
Attn. [INCLUDE]
Address [include]
City [Include]
Country

To the guaranteed
Attn. [INCLUDE]
Address [include]
City [include]
Colombia [include]

TENTH CLAUSE - LAW

This Guarantee shall be fully governed by applicable law. The applicable law shall be that in force in the Republic of Colombia, the political Constitution, Colombian Civil Code, commercial code, and other concordant regulations, as well as the Manual of recruitment procedures for the management and sale of Properties of FONTUR and the General principles of public procurement.

ELEVENTH CLAUSE - DISPUTE RESOLUTION

Any dispute arising on the occasion of the interpretation, completion and/or termination of this Guarantee, shall be decided according to the procedure agreed in the Concession Agreement undersigned by the [guaranteed/Concession holder which is a member the guaranteed] and that the Guarantor expressly agree to apply for the purposes of this instrument.

In witness thereof it is signed in the city of [NAME], on [DATE] (2013) in three (3) copies of the same content, to the FONDO NACIONAL DE TURISMO - FONTUR, the Guarantor and the one Guaranteed.

ANNEX No. 5
EXPERIENCE IN HOTELS OPERATION

Name of the Bidder: _____

Legal Representative: _____

Name of the parent and/or controlled company (in case it applies): _____

Name of the person certifying the experience: _____

Percentage of participation within the bidder (1): _____

HOTEL	LOCATION CITY/COUNTRY	NUMBER OF ROOMS (4)	PERSON WHO CARRIED OUT THE OPERATION	OPERATION (DD/MM/YYYY) (3)		CLASSIFICATION BY NUMBER OF STARS (5)
				FROM	TO	

Signature of the Legal representative of the Bidder

Name: _____

ID: _____

- 1) To certify experience gained under forms of partnership must be compliant with what is stated in paragraph 4.7 of the terms of the invitation.
- 2) The continual operation of hotels for minimum 5 years prior to the submittal of the tender.
- 3) That the hotel operation of the last year is of a minimum of more than 250 rooms.
- 4) Within the experience over the past year they have been operated a minimum of one (1) five (5) stars or equivalent Upper Upscalee international hotel.

ANNEX No. 6

**CERTIFICATION TEMPLATE OF SOCIAL SECURITY PAYMENTS
AND PARAFISCAL CONTRIBUTIONS**

The undersigned Statutory Auditor [NAME] and/or Legal Representative [NAME] (*if needed in accordance with the legal requirements*) of the company [NAME], identified with NIT No.. [NUMBER] certify that the mentioned company has made payments of social security and parafiscal contributions corresponding to payroll or the past six (6) months prior to the date of submittal of the tender.

PAYMENTS OF SOCIAL SECURITY AND PARAFISCAL CONTRIBUTIONS	MONTHS OF PAYROLL THAT CORRESPONDS TO THE PAYMENT					
Social Security System:						
Health (Specify EPS)						
Professional Risk (specify ARP)						
Pensions (Specify Pension Funds)						
Parafiscal Contributions:						
Family Compensation Funds (Specify Funds)						
Institute of Family Welfare ICBF						
National Training Service SENA						

(Mark with an X the appropriate box)

If there is any payment agreement with one of the above mentioned entities, a certificate issued by the corresponding entity which specifies the performance of the payment of the obligation must be attached.

(The firms or companies forced to have tax audit in accordance with the legal requirements, must submit the certification signed by the Statutory Auditor registered with the appropriate Chamber of Commerce).

Issued in [NAME OF THE CITY] on [DATE] of 2014.

Signature
Name [NAME]
Acting as [NAME]

Statutory Auditor
Name [NAME]
TP No. [NAME]

ANNEX No. 07



To the Supplier: If you belong to the common system fill in all the form
If you belong to the simplified system fill in the shaded fields as a minimum.

IF THE CONTRACT EXCEEDS THE VALUE OF 300 SMMLV PLEASE FILL IN THE FORMS FTCR01, 02, 03 AND FTJA03, WITH ITS ANNEXES

SUPPLIER REGISTRY FORM FTJA11

Business Name			NIT:	
City:	Department:	Address:	Telephones	Fax:
Web Site:		Email	A.A.	
TYPE OF PRODUCT OR SERVICE OFFERED BY THE COMPANY				
COMPANY CONTACT PERSONS				
Name	Position	Phone	Email	
Type of business.	Manufacturer <input type="checkbox"/>	Distributor <input type="checkbox"/>	Importer. <input type="checkbox"/>	Travel agency. <input type="checkbox"/>
				Provision of services. <input type="checkbox"/>
Economic activity code. (ISIC).	VAT system.		Declarant.	
	Common <input type="checkbox"/>	Simplified <input type="checkbox"/>	YES <input type="checkbox"/>	NO <input type="checkbox"/>
			Check <input type="checkbox"/>	Bank Transfer <input type="checkbox"/>
Fill in these fields if you choose Bank Transfer:				Type of account
Bank:	Number of account:	Branch.	Savings. <input type="checkbox"/>	Current <input type="checkbox"/>
Major contributor	Res. No. :	Date:	Tax on industry and Commerce ICA.	
YES <input type="checkbox"/>	NO. <input type="checkbox"/>		Exempt Res. No	YES <input type="checkbox"/>
			NO <input type="checkbox"/>	Date:
Income tax.				
Self-Withholder Res. No. :	YES <input type="checkbox"/>	NO. <input type="checkbox"/>	Without profit Date:	Exempt. <input type="checkbox"/>
Legal Representative:	Position:	Phone.	Fax:	
Powers.	Limitations:			
Commercial references				
Entity.	Contact	Type of product	Phone	Address
Space to fill in by FIDUCOLDEX				
Sentinel review.	Responsible for.	Date review.		
DOCUMENTS REQUIRED.				
Common system. <ul style="list-style-type: none"> The supplier registration form Certificate of existence and Legal representation with in force no more than three months, issued by the Chamber of Commerce or by the competent entity. Photocopy of certificate of single tax regime RUT. If the contract exceeds the value of 300 SMMLV, please fill in forms FTCR01, 02, 03 and FTJA03 with annexes. If it's for payment for transfer to account attach Certification form the bank 			Simplified regime <ul style="list-style-type: none"> The supplier registration form. Photocopy of certificate of single tax regime RUT. If it's for payment for transfer to account attach Certification form the bank 	

Signature and ID. C.C. No. Legal Representative
Company stamp
Fax: 6-067580

ANNEX No. 8

Anti-corruption commitment form and process integrity.
Commitments undertaken by the Bidder

The bidder shall support the action of the Colombian State and, in particular, FIDUCIARIA COLOMBIANA DE COMERCIO EXTERIOR S.A. FIDUCOLDEX S.A.-SPOKESPERSON of the TRUST, PROEXPORT COLOMBIA to strengthen the transparency and accountability, and in this context must explicitly undertake the following commitments, without prejudice to their obligation to comply with the Constitution and Colombian Law, as follows:

- The bidder undertakes not to offer, or deliver gifts, entertainment, gifts, favors or any other kind of benefits, to officials, or relative in the fourth degree of consanguinity and second of affinity and first civilian in connection with its tender, with the invitation or contracting process, or the completion of the contract that can be executed as a result of its tender.
- The bidder undertakes formally to issue instructions to all its employees, agents, advisers, and any other of his representatives and demanding performance at all times of the Laws of the Republic of Colombia, and especially those that govern this invitation and the contractual relationship that may arise from it. Likewise he will impose the obligation of not offering or delivering gifts, entertainment, gifts, favors or any other kind of benefits, to any official or contractor that may influence the award of its tender, either directly or indirectly.
- The bidder undertakes formally not to carry out with third parties agreements or acts or behaviors that have as their purpose the distribution of the award of contracts which is which is the subject of this invitation, or the fixing of the terms of the tender.

The consequences of the non-compliance of the anti-corruption commitment shall be applied according to the verification that it is made and shall report the fact to the competent judicial authorities in the case that the identified fact constitutes infringement sanctioned by Colombian criminal law.

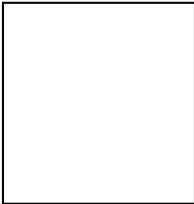
SIGNATURE OF THE LEGAL REPRESENTATIVE
Name _____
C. C. No. _____ of: _____
Business Name _____
NIT No. _____
Address _____
E-mail _____
Telefax _____
City _____

ANNEX No. 9

CREDIT RATING AGENCIES AUTHORIZATION FORMS

I, _____, identified as it appears next to my signature, acting on my own behalf and/or representation of: _____, I authorize expressly and irrevocably FIDUCOLDEX, to freely and voluntarily report to the Bank Association and Financial Institutions of Colombia ASOBANCARIA, or any other operator and/or legally established information source, all the information relating to my behavior as a customer that relates the birth, completion, modification, liquidation and/or extinction of obligations resulting from this contract, at any time, and that may be reflected in data bases of the CIFIN or any other operator and/or source of information legally established. The permanence of the information shall be subject to the principles, terms and conditions enshrined in Law 1266 of 2008 and other rules that change, clarify or regulate it. Likewise, I authorize, expressly and irrevocably FIDUCOLDEX S.A. to see all the financial, credit, trade, information services and from other countries, pertaining to the commercial relations that I may have on the financial system, trade and services, or any sector, both in Colombia and abroad, at any time.

PARAGRAPH: This authorization is extended so that FIDUCOLDEX can share information with third public or private parties, whether they have the status of sources of information, operators of information or users, with whom the customer has legal links whatsoever, all pursuant to legal regulations within the framework of the risk management system of laundering Assets and financing terrorism SARLAFT of FIDUCOLDEX S.A.

FINGERPRINT REGISTRATION	
	_____ Signature and ID Number of the Representative
Fingerprint (Right Index) City and date: _____	
<i>Whoever provides information that does not correspond to reality incurs in the crime of misrepresentation in private document. Art. 221 - 222 C.P.C.</i>	

ANNEX No. 10.



Customer Knowledge Form Legal Person


FTCR03

Date DD/MM/YYYY

New Update If it is an update just fill in the spaces of the information that changed

TRUST PRODUCT			
Administration <input type="checkbox"/> Guarantee <input type="checkbox"/> Real estate <input type="checkbox"/> Investment <input type="checkbox"/> Public trust <input type="checkbox"/> Collective Portfolio <input type="checkbox"/> VIS <input type="checkbox"/> Other _____			
Property delivered in trust Real Estate Movable	Description	Identification	
Customer class: Trustee <input type="checkbox"/> Real estate buyer <input type="checkbox"/> Beneficiary <input type="checkbox"/> Supplier <input type="checkbox"/> Creditor <input type="checkbox"/> Grantor <input type="checkbox"/> Authorized signature <input type="checkbox"/> Investor <input type="checkbox"/> Assignee <input type="checkbox"/> Another <input type="checkbox"/>			
EXCLUSIVE SPACE FOR ACQUIRING REAL ESTATE			
Constructor		Project	
Project address:		Number property	Value
BASIC INFORMATION			
Business Name			NIT <input type="checkbox"/> RUT <input type="checkbox"/> Number
Short name or acronym		Type of entity: Commercial Agency Main Branch Agency	City and apartment, main location
Main address		Main phone (s)	Local / Main Office
Main address 2		Main phone (s) 2	City/ country - Main
Main FAX	Email contact - Branch or Agency		Internet address
Branch or agency address		Phone (s) branch or agency	Local/Office- Branch or Agency
FAX Branch-Agency	Email contact - Branch or Agency		Internet Address Branch or Agency
TYPE OF ENTITY AND LEGAL NATURE			
Commercial or civil companies		State Entities	
<input type="checkbox"/> Limited <input type="checkbox"/> Collective <input type="checkbox"/> Anonymous <input type="checkbox"/> Proprietary Limited Company <input type="checkbox"/> Partnerships <input type="checkbox"/> Branch of Foreign Company <input type="checkbox"/> Sole proprietorship <input type="checkbox"/> Non-profit Entity Special Regime <input type="checkbox"/> De Facto Corporation <input type="checkbox"/> Taxpayer Non-profit entity <input type="checkbox"/> Cooperative <input type="checkbox"/> Religious community <input type="checkbox"/> S.A.S. <input type="checkbox"/> Entity regulated by the Colombian Superintendence of Colombia Other _____		Ordering of the entity <input type="checkbox"/> National order <input type="checkbox"/> Departmental order <input type="checkbox"/> Municipal order State entity type <input type="checkbox"/> Public establishment <input type="checkbox"/> Social Enterprise of the State <input type="checkbox"/> Industrial and Commercial State Company <input type="checkbox"/> Public Home Services company <input type="checkbox"/> Mixed economy Company <input type="checkbox"/> Department <input type="checkbox"/> Nation <input type="checkbox"/> Other	
Type of company Private <input type="checkbox"/> Public <input type="checkbox"/> Mixed <input type="checkbox"/>	Economic activity of the company Technology <input type="checkbox"/> Commercial <input type="checkbox"/> Industrial <input type="checkbox"/> Services <input type="checkbox"/> Financial services <input type="checkbox"/>		CIU Code
Date Established DD/MM/YYYY	Date of entry into force DD/MM/YYYY	No. Public Deed (if applicable)	No. Employees No. Branches No agencies Coel. Economic Act.
VAT Tax Payer: <input type="checkbox"/> Yes <input type="checkbox"/> No VAT Regime <input type="checkbox"/> Common system <input type="checkbox"/> Simplified regime		Major contributor: <input type="checkbox"/> Yes <input type="checkbox"/> No	Type of retention: <input type="checkbox"/> Self-Withholder <input type="checkbox"/> Subject to withholding <input type="checkbox"/> Exempted Manages public resources <input type="checkbox"/> Yes <input type="checkbox"/> No
Tax status: Special regime Noncontributory Taxpayer		Country of operation:	Country of origin:
I authorize the Trust Company to send my statements information: <input type="checkbox"/> Main address <input type="checkbox"/> Email			
LEGAL REPRESENTATIVE			
First name		Second name	
First surname		Second surname	
Identification type: CC <input type="checkbox"/> T.I. <input type="checkbox"/> C.E. <input type="checkbox"/> NIT <input type="checkbox"/> Passport <input type="checkbox"/> R.C. <input type="checkbox"/> Diplomatic meat NUIP <input type="checkbox"/> Other _____		Non-identification:	Place of delivery Delivery date DD/MM/YYYY
City of birth	Country of birth	Charge or trade	Residence address
City residence	Department	Country	Phone (s) Cell
Level of studies	Profession	Email	
PARTNERS OR ASSOCIATED DIRECTLY OR INDIRECTLY WITH PARTICIPATION EQUAL OR HIGHER THAN 5% OF THE SHARE CAPITAL			
Type of document	No identification	Full name	%
CC <input type="checkbox"/> C.E. <input type="checkbox"/> NIT <input type="checkbox"/> PASPOR. <input type="checkbox"/> NUIP <input type="checkbox"/> OTHER			
CC <input type="checkbox"/> C.E. <input type="checkbox"/> NIT <input type="checkbox"/> PASPOR. <input type="checkbox"/> NUIP <input type="checkbox"/> OTHER			
CC <input type="checkbox"/> C.E. <input type="checkbox"/> NIT <input type="checkbox"/> PASPOR. <input type="checkbox"/> NUIP <input type="checkbox"/> OTHER			
CC <input type="checkbox"/> C.E. <input type="checkbox"/> NIT <input type="checkbox"/> PASPOR. <input type="checkbox"/> NUIP <input type="checkbox"/> OTHER			
CC <input type="checkbox"/> C.E. <input type="checkbox"/> NIT <input type="checkbox"/> PASPOR. <input type="checkbox"/> NUIP <input type="checkbox"/> OTHER			
If you exceed the number of partners or associated please attach information in another document			



FINANCIAL REFERENCES					
Entity name	Type of product	Number	Branch	Phone	
Do you have products in foreign currency? Yes <input type="checkbox"/> No <input type="checkbox"/>					
Entity	Product type	Country/city	Currency	Number	Amount
Describe the type of foreign currency operations normally performed					
Import <input type="checkbox"/> Export <input type="checkbox"/> Transfers <input type="checkbox"/> Loans <input type="checkbox"/> Payment of services <input type="checkbox"/> Other <input type="checkbox"/>					
COMMERCIAL SUPPLIERS AND/OR CUSTOMERS REFERENCES					
NIT	Establishment name	Address	City	Phone	
FINANCIAL INFORMATION					
Cut date DD/MM/YYYY	Monthly income	Monthly expenses	Total assets	Total liabilities	Not-Operating Income. Month
Net income	Description non-operating income				
DECLARATION OF ORIGIN AND DESTINATION OF					
<p>The one who endorses this request, acting on his own behalf or on behalf of the legal person which he represents, on a voluntary basis and giving certainty of all of what is stated here is true, makes the following declaration of sources of funds to FIDUCOLDEX, so can be compliance as designated in this respect in the outer memorandum 007 of 1996 issued by the Financial Superintendence, in the Organic Statute of the financial system - Law 90 of 1995 "Anticorruption Statute":</p> <ol style="list-style-type: none"> 1. That the resources that I gave and will give to FIDUCOLDEX come from the following sources (detail, occupation, profession, business, etc.): 2. That these goods do not come from any illegal activity under the Colombian Penal Code, Law 599 of 2000 (Art. 323), or in any legal rule which modifies or adds it. 3. That I will not admit third parties add resource to my trust (s) with the proceeds of unlawful activities under the Colombian Penal Code, Law 599 of 2000, or perform transactions intended for such activities or for people related to the same. 4. Likewise, I declare that resources that I receive by FIDUCOLDEX, S.A., have a lawful destination and will be used to: 5. I will immediately report any circumstance that modifies this Declaration. 6. I authorize to liquidate the contracts that link me with FIDUCOLDEX S.A. in the case of violation of any of the preceding paragraphs, or in the event that by the application of standards subsequently enacted to the signing of this document are invalidated by statements made by myself, therefore exempting FIDUCOLDEX S.A. from all liability arising by incorrect, false or inaccurate information that I have provided in this document, or from the violation of the same. 7. I commit myself to update at least once a year, the data and information that might be required by FIDUCOLDEX. S.A. 					
AUTHORIZATION, REPORTING, AND CONSULTATION TO THE CFIN.-AUTHORIZATION EXPRESS TO REPORT, CONSULT AND SHARE INFORMATION CONTAINED IN THE FINANCIAL, CREDIT, TRADE, SERVICES DATABASES AND FROM OTHER COUNTRIES					
<p>I authorize on its own behalf and/or on behalf of the legal entity I represent, expressly and irrevocably FIDUCOLDEX, freely and voluntarily, to report to the Banking Association and financial institutions of Colombia ASOBANCARIA, or any other operator or legally established information source, all the information relating to my behavior as a customer that relates the birth, execution, modification, liquidation and/or extinction of obligations arising from the contract of trust, and that may be reflected in data bases of the CFIN or any other operator, and/or source of information legally established. The permanence of the information shall be subject to the principles, terms, and conditions enshrined in Law 1266 of 2008, and other rules that modify, clarify or regulate them. Likewise, I authorize, expressly and irrevocably to FIDUCOLDEX, so you see all the financial information, credit, trade, services and from other countries, pertaining to their trade relations that has with the system of financial, commercial and services, or any sector, both in Colombia and abroad, subject to the principles, terms and conditions enshrined in Law 1266 of 2008 and other rules that modify, clarify or regulate them. PARAGRAPH: This authorization is extended so that FIDUCOLDEX can share or circulate information that corresponds to the development of the activities of the TRUSTEE to third parties, whether these have the status of sources of information, operators of information or users, with whom the TRUSTEE has legal links whatsoever, subject to the principles, terms and conditions established in Law 1266 of 2008 and provisions of legal regulations within the framework of the system of risk management of laundering of assets and financing of terrorism SARLAFT of FIDUCOLDEX S.A and other rules that modify it, clarify or regulate.</p>					
SIGNATURE AND FINGERPRINT OF THE LEGAL REPRESENTATIVE					
Under oath I manifest that all data entered in this form are certain and in proof of this, I sign and register the fingerprint as follows (not proxy):					
			 <small>Right index fingerprint</small>		
The name of the client/Legal Rep. Identity Card No. (Signature of legal Power Attorney is not accepted)		Signature of the customer/Legal Rep. Date: DD/MM/YYYY			



ANNEXED DOCUMENTS			
Prior authorization of incorporation issued by the competent authority for those entities that by law require it, if applicable.			
Photocopy of ID (RUT-NIT).			
Certificate of existence and legal representation (not more than 30 days of issued).			
Photocopy of identity card of the legal representative and authorized signatures.			
Photocopy of statement of income of the last taxable period.			
Financial statements certified by public accountant or revising tax of the last two years.			
Ownership History Certificate of the Real Estate Property to be delivered in trust if required with no more than 30 days of issued.			
Certification from Statutory Auditor or Accountant if exempted from Taxes to Financial Movements			
Acceptance regulation CCA for adherents to the Fund.			
Acceptance regulation private equity funds			
SPECIAL ANNEXES TO STATE ENTITIES			
Certificate of budget availability		Documents certifying Legal Person	
Record of Appointment of Legal Representative		Policy management in accordance with the Auditor General's Office	
SUPPORT FOR SOURCE OF FUNDS AND OTHER ACTIVITIES DOCUMENTS			
LEASES	Copy of the contract and certificate of freedom and tradition of the building.		
SALE OF REAL ESTATE	Photocopy of promise of sale or ownership history certificate of the building		
INHERITANCES	Public deed of succession or judgement of succession.		
PUBLIC TRANSPORT SERVICE	Photocopy of the card's ownership of the vehicle and original certificate of bonding with the contracting company.		
SAVINGS	Photocopy of the securities issued by the financial institution and a photocopy of the bank statements of the last 3 months		
EXCLUSIVE SPACE FOR THE TRUST			
FACE TO FACE INTERVIEW <input type="checkbox"/>		TELEPHONE INTERVIEW <input type="checkbox"/>	
Date:	Time	City	Official's Name
Department	Observations		
Signature			
VERIFICATION OF INFORMATION			
Commercial Reference	Date:	Time	Observations
Financial Reference	Date:	Time	Observations
Full Name of Official confirming information		Signature of official confirming information	

ANNEX No. 11

FORM 2A
MEMBER OF THE OFFEROR'S FINANCIAL INFORMATION

Name of the Bidder _____
Name of the Member of the Bidder _____
Name of the Parent or controlled company (in case it applies) _____

(+) Current assets		(+)Current assets		(+)Total liabilities	
(-) Current liabilities		(/)Current liabilities		(/) Total assets	
(=) Working capital		(=)Liquidity index		(=)Debt level	%

For Colombian Bidders or Colombian members of plural structures: We the undersigned certify that the data entered in this form is true because the company complies with the provisions of the accounting rules that govern it and we submit to the provisions of Article 43 of Law 222 of 1995, without prejudice to criminal sanctions that might take place. Likewise, we declare that both the Accountant and the Statutory Auditor have not been sanctioned by the central Board of Accountants and have at the date of closing have the existing registration certificate at the date of the invitation.

For Foreign bidders or foreign members of plural structures: the undersigned state that the data entered in this Form is true inasmuch as the company complies with the provisions of the accounting rules that govern it and is subject to the applicable law of the jurisdiction of its incorporation. The accountants and auditors who signed below certify that (i) we have the status of accountant or auditor under the jurisdiction of origin of the Bidder or foreign member of the Plural structure; and (ii) [we have the registration number which appears next to our signatures issued by the public agency that gather accountants or auditors in the jurisdiction of origin of the Bidder or foreign member of the Plural structure / we declare there no entity that gathers accountants and Auditors in the jurisdiction of origin of the Bidder or foreign member of the Plural structure].

The undersigned Legal Representative of the Bidder or foreign member of the Plural structure declares that the accountant who signs this Form is an [employee / contractor] of the company I represent and the auditor has been appointed as such by the competent body of the company. Certification of the company that made the [audit/audit] through which is certified is appended to the [auditor/reviewer] undersigned this form is employed by the same.

Signature _____
Name
Identification
Position
Legal representative of the Bidder

Signature _____
Name
Identification
Position
Legal representative of the Member of the Bidder

Signature _____
Name
Professional card
Position
Accountant of the Member of the Bidder

Signature _____
Name
Professional card
Position
Statutory Auditor or Auditor of the Member of the Bidder

* See fill in instructions

FORM 2A INSTRUCTIONS

Instructions:

In the case of plural structures each of its members must fill in a form 2A. If certifying third parties qualifying requirements in accordance with paragraph 3.4. the terms of the invitation, the information of the Form 2A shall correspond to the company whose qualifying requirements are being certified (controlled or parent company or controlled by the parent company, as applicable) and the form must be signed by the legal representative, accountant, and Statutory Auditor/auditor of the controlled, parent company or controlled by the parent company, as appropriate. Likewise, in the event of certifying the qualifying requirements of the parent company, the information must be given in this form based on the Financial Statements which determine the payment of taxes and the distribution of dividends from the parent company.

The figures recorded for the last cut should be verifiable in the audited financial cut to December 31, 2012 or the last ordinary closing accordingly. Figures recorded for the penultimate cut must be verifiable in the audited financial cut to December 31, 2008 or the penultimate regular closing accordingly. The entered figures must be submitted as stipulated in Chapter 3 of the terms of the public invitation.

Glossary:

CURRENT ASSETS.- Current assets.- refers to those assets which are susceptible of becoming cash in less than a year.

CURRENT LIABILITIES.- Current liabilities refer to liabilities that the company must pay in a period exceeding or less than one year.

WORKING CAPITAL.- They are resources that the company requires to operate if all short-term liabilities are paid. In this sense the working capital is current assets less the

TOTAL ASSETS.- The financial Representation of a resource retrieved by the economic entity as a result of past events, whose use is expected to flow to the company in future economic benefits.

TOTAL LIABILITIES.- The financial representation of a present obligation of the economic entity, arising from past events, which recognizes that in the future it must transfer resources or provide services to other entities.

LIQUIDITY INDEX.- Corresponds to the current assets divided into current liabilities. It determines how many pesos of current assets for every peso that we have to pay in a year.

DEBT LEVEL.- Corresponds to the total liabilities divided into the total assets, multiplied by 100. It designates the proportion in which the creditors participate on the total value of the company.

FORM 2B
FINANCIAL INFORMATION OF THE OFFEROR

Name of the Bidder _____

	Member 1 Name:		Member 2 Name:		Member 3 Name:		Member 4 Name:		Member n Name:		Total (CT M1*P M1 + CT M2*P M2 + CT M3 * P M3 + CT M4*P M4 +... CT n*P Mn)
	Working capital (CT M1)	Participation % (P M1)	Working capital (CT M2)	Participation % (P M2)	Working capital (CT M3)	Participation (P M3) %	Working capital (CT M4)	Participation % (p. M4)	Working capital (CT n)	Participation (P Mn)	
WORKING CAPITAL											
LIQUIDITY INDEX	Liquidity index (M1 IL)	Participation % (P M1)	Liquidity index (IL M2)	Participation % (P M2)	Liquidity index (IL M3)	Participation (P M3) %	Liquidity index (IL M4)	Participation % (p. M4)	Liquidity index (IL n)	Participation (P Mn)	Total (IL M1 * P M1 + IL M2* P M2 + IL M 3*P M3 + IL M4*P M4 +...+ IL n * P Mn)
DEBT LEVEL	Debt Level (NE M1)	Participation % (P M1)	Debt Level (NE M2)	Participation % (P M2)	Debt Level (NE M3)	Participation (P M3) %	Debt Level (NE M4)	Participation % (p. M4)	Debt level (NE n)	Participation (P Mn)	Total (NE M1*P M1 + NE M2* P M2 + NE M 3 * P M3 + NE M4 * P M4 +...+ NE n * P Mn)

Signature _____
Name
Identification
Position Legal representative of the Bidder

ANNEX No. 12

INDICATORS OF PLANT	MANDATORY?	COMPLIES?
Establishment Plant		
Building		
Lighting of emergency in all public areas and/or circulation.	NO	1
Architectural signage.	NO	1
Security signage (preventive, information and emergency) in accordance with the emergency plan.	NO	1
An emergency system that ensures the provision of the service of energy in all areas of the hotel.	NO	1
Electrical outlets in all areas.	NO	1
Cover for rain at the main entrance.	NO	1
Parking		
Inside or outside the hotel private parking, equivalent to 25% of the rooms, must meet the required safety standards.	NO	1
At the parking area, signs of identification, delineation, lighting, that guarantees the safety of the vehicle.	NO	1
Entrance of customers		
The hotel must as a minimum have an area of temporary parking in front of the hotel that does not interfere with vehicular and pedestrian flow.	NO	1
Service entrance		
The hotel should minimum guarantee that service personnel entrance is independent of the one for guests.	NO	1
Green areas		
The hotel must as a minimum have a program and records of maintenance of the green areas that ensure its good condition, if it has them.	NO	1
Public spaces		
Emergency		
Smoke or heat detectors, according to technical concept of the competent authority.	NO	1
Mechanisms of fire extinguishers, according to technical concept of the competent authority.	NO	1
General fire alarm.	NO	1
Exhaust or emergency, according to technical concept of the competent authority.	NO	1
An emergency plan that includes drills for fires, natural disasters, criminal acts, accidents of employees, guests and visitors, as well as have staff trained to implement the emergency plan.	NO	1
An effective system of communication with coverage in corridors, hallways and public areas.	NO	1
Elevators		
Elevators if it has three (3) floors or more.	NO	1
Service elevator if it has three (3) floors or more.	NO	1
An elevator of 1.2 m x 1.2 m x 2.1 m high for every 90 rooms, or a number of elevators that address this need.	NO	1
Reception		
Have a qualified with the guest registration desk.	NO	1
Have a living room for guests, independent of the reception area.	NO	1
Ensure that the immediate exterior area of the establishment is clean and illuminated, without obstacles that hinder direct access.	NO	1
A different reception space dedicated to receipt of attendees at events (where applicable)	NO	1
Ensure were converters of voltage and power adapters at the request of host.	NO	1
Have safe box or vault.	NO	1
Have a closed and broad place that ensure the security of customer items, ensuring that all suitcases, packages and other luggage of individual customers are clearly identified, to ensure delivery to its owner.	NO	1
Corridors / walkways		
The hotel must have minimum dimensions of: 1.5 m wide x 2.05 m high.	NO	1
Public baths		
Separate bathrooms for each gender.	NO	1
In the bathrooms, a mechanism of ventilation or mechanical removal of odors.	NO	1
More than one battery of bathrooms.	NO	1
The following elements for the provision of services: basket for papers with cover, hand dryer, towel dispenser, soap dispenser, carrying paper rolls, toilet with ring and lid, urinal, sink, mirror, fixed hook to hang bags and clothing, diaper changer.	NO	1
Non-slip floor.	NO	1
Air conditioning		
Hotel should at least secure in their enclosed areas a temperature between 16° C and 24° C.	NO	1

Rooms		
Dimensions and general information		
Have rooms junior suite of 42 m2 (including bathroom and closet).	YES	1
Have rooms 60 m2 suite; (Including bathroom and closet).	YES	1
Ensure that standard rooms with circulation areas and the following items of plant, accessibility and service, must also have: door in each one of the rooms; the dimensions of the door of entry of 2 m high by 0.8 m wide; at the entrance of the room: peephole, chain or pivot and PIN; electronic locks; on windows: a mechanism for closing that ensures safety; an adjustable air conditioning system; double bed 1.40 m x 1.90 m for rooms with two beds; queen bed of 1.60 m x 1.90 m for rooms with a bed; mattress in every one of the beds with their current rotation date; surface to write (table or desk) and Chair; night table in rooms with two beds; two night tables in rooms with double bed; a Chair or sofa position for each bed; drawer or closet with shelves or drawers; a decorative element; a free electrical outlet available for use; service of wireless internet or internet access without phone service; general lighting; two lamps; the power switchable in the entrance and near the beds; instructions for emergency and evacuation in a conspicuous place at the entrance of the room; a tourist guide of the city; TV with national and international channels signal; 25-inch TV; remote control for the TV; phone; tariffs on a visible place; safety box; full-length mirror; a trunk; paper and envelopes; National journals at the request of the guest; newspaper at the request of the guest; mini bar with refrigerator service; at the request of the guest video playback device; two pillows per each guest and an additional in the room; a set of towels for body, hand and facial for each guest, and output of bath. For bath room must at a minimum: guarantee the supply of water the 24 (h) hours; have hot water the 24 (h) hours with a minimum temperature of 37° C, and have faucet mixers; natural ventilation or mechanical removal of odors; 7.5 L/min water flow to 9.4 l/min; tub with shower or shower; non-slip floor; lighting for the toilet; connection to electrical appliances near the sink with the indication of the voltage; hair dryer; mirror with angle; phone; toilet paper; amenities (shampoo, conditioner, SOAP, shower CAP, cream hands, facial tissues, foam bath, lima, disposable slippers, sewing kit, shoe polishes); Miscellaneous (toothbrush, toothpaste, disposable razor, shaving cream, condoms), and have the following items for the provision of services: basket for papers with CAP, towel rack or towels, SOAP dish or SOAP dispenser, paper rolls, toilet with ring-holder and top, sink, shower, mirror and safety railings.	YES	1
Entrance door (room junior suite and suite)		
Have door in each one of the rooms.	NO	1
Ensure that the dimension of the front door of the rooms is 2 m high by 0.8 m wide.	NO	1
Security (room junior suite and suite)		
At the entrance of the room peephole, chain or pivot, and PIN.	NO	1
Electronic locks.	NO	1
In windows a mechanism for closing that guarantees the security of the room.	NO	1
Air conditioning (room junior suite and suite)		
Hotel must as a minimum have an individually controlled air-conditioning system.	NO	1
Furniture (room junior suite and suite)		
Queen bed of 1.60 m x 1.90 m for rooms with a bed in junior suite rooms.	NO	1
King bed of 1.80 m x 2.00 m for suites.	NO	1
Mattress in every one of the beds with their current rotation date.	NO	1
Dining room Assistant in junior suite and suite rooms.	NO	1
Surface to write (table or desk) and Chair.	NO	1
A night table in rooms with two beds.	NO	1
Two bedside tables in rooms with double bed.	NO	1
A Chair or sofa position for each bed.	NO	1
Drawer or closet with shelves or drawers, or both.	NO	1
A decorative element.	NO	1
Connections for electrical appliances (room junior suite and suite)		
Have a free electrical outlet available for use.	NO	1
Secure wireless Internet service, and/or.	NO	1
Secure access to the internet, without obstructing the phone service.	NO	1
Lighting (room junior suite and suite)		
General lighting in the room.	NO	1
Two lamps.	NO	1
Ignition and switchable shutdown at the entrance and near the beds.	NO	1
Baths rooms (junior suite and suite)		
General information		
Ensure water 24 (h) hours.	NO	1
You have hot water the 24 (h) hours with a minimum temperature of 37° C, and have keys mixers.	NO	1
Have natural ventilation or mechanical removal of odors.	NO	1
Have water flow rate of 7.5 L/min 9.4 L/min.	NO	1
You have the following items for the provision of services: basket for papers with CAP, towel rack or towels, SOAP dish or SOAP dispenser, paper rolls, toilet with ring-holder and top, sink, shower, mirror and safety railings.	NO	1
Have tub or shower.	NO	1
Have non-slip floor.	NO	1
Having halogen light for toilet.	NO	1
Have connection to electrical appliances near the sink with the indication of the voltage.	NO	1

Recreational areas		
General information		
Within the premises owned or contracted fitness room that includes a minimum of five types of different machines between cardio and strength, to the accompaniment of a person trained in the use of this site.	NO	1
Heated pool service.	NO	1
Inside the facility, an own area enabled to offer relaxation and beauty, Turkish bath or sauna, massage body other.	NO	1
At least one court sports on own or contracted facilities.	NO	1
Food and beverage		
General information		
Hotel should at least guarantee space within their facilities for the food and beverage service.	NO	1
As for the bar, hotel must as a minimum have a separate from the dining area bar area.	NO	1
Wine storage, the hotel must as a minimum have an exclusive space that meets the following requirements: dimly lit, no vibration, temperature between 5 ° C and 18 ° C.	NO	1
Water for all		
General information		
Hotel must as a minimum have tanks of reserves for two (2) days of consumption, with occupancy of 100%.	NO	1
General areas		
General information		
Deposit for tools.	NO	1
Room for waste.	NO	1
A manual of waste management.	NO	1
Fuel tanks (ACPM-GAS) that complies with current regulations (where applicable).	NO	1
An electrical substation (when applicable).	NO	1
Identified areas where electrical controls are located.	NO	1
Identified the phone controls area.	NO	1
Protected electrical networks and that they are not in sight.	NO	1
Area of load and discharge that does not impede the entry of guests.	NO	1
General maintenance area.	NO	1
Meeting room.	NO	1
Staff areas		
General information		
A dining room equipped for service personnel out of the kitchen area with their respective records of toiletries, cleaning and disinfection.	NO	1
Service personnel working in the hotel bathrooms.	NO	1
The following elements for the provision of services: basket for papers with CAP, towel dispensers, soap dispenser, paper rolls, toilet with ring-holder and lid, urinal, sink, mirror, fixed hook for hanging bags and clothing.	NO	1
Locker rooms and showers separated by gender.	NO	1
Offices areas for management personnel.	NO	1
Maintenance of the establishment		
Building		
A program of preventive maintenance and records of corrective maintenance that ensures the good state of the building in the internal and external areas.	YES	1
A program with the respective frequency and records that show the performance of pest control.	YES	1
Public spaces		
The hotel must as a minimum have floors in perfect condition, no stains or tears; If you have carpets these must not have stains, Burns, breaks, among others.	YES	1
Lifts		
Hotel must as a minimum have a program and monthly preventive maintenance records and records of the corrective.	YES	1
Reception		
Have records of corrective and preventive maintenance for the reception furniture.	YES	1
Maintain the facilities, furniture and assets of the operation in good state of preservation, i.e. without peeling, scratching, deterioration, among others.	YES	1
Rooms		
The hotel should at least have the floors in perfect condition, i.e. with no stains or tears; If you have carpets these must not have stains, Burns, breaks, among others.	YES	1
Public baths		
The hotel should at least have records of cleaning and disinfection daily.	YES	1
Bathrooms of the rooms		
The hotel must as a minimum have records of cleaning and daily disinfection.	YES	1

Baths of the staff		
The hotel must as a minimum have records of cleaning and daily disinfection.	YES	1
Food and beverage		
The hotel should at least have records of daily cleaning of the areas where it offers services of foods and beverages.	YES	1
Water reserve		
The hotel should at least maintenance by competent personnel semi-annual tanks of reservation with their respective records.	YES	1

INDICATORS OF ACCESSIBILITY ARE REQUIRED?	DO YOU QUALIFY?	
Floor of the building		
Building		
The hotel should minimum guarantee entry into all areas of the hotel are accessible for people with disabilities.	NO	1
Parking		
Hotel should at least have 2% private parking accessible for people with disabilities.	NO	1
Public spaces		
The hotel must as a minimum have accessible restrooms in public areas for people with disabilities.	NO	1
Rooms		
General information		
Ensure that the income from abroad and to the rooms is accessible for people with disabilities.	NO	1
Have 2% of rooms accessible for people with disabilities.	NO	1

ANNEX 14

ACCESS REGULATION TO DATA ROOM REFERENCE INFORMATION ROOM REGULATION (DATA ROOM)

DEFINITIONS

For the effects of this regulation, we have defined the concepts that were considered relevant in relation to the data room of the process of award of the concession for the Hotel El Prado in Barranquilla, Colombia. These concepts should be interpreted only as specified in this paragraph and for the definitions that are not in the list, its meaning must be natural, as in common use or technical language in particular.

DATA ROOM

It is a physical document in which information about Hotel El Prado is stored, related to its performance in recent years, its legal composition, its financial information, its technical information, among others, information so that can be consulted by the authorized Bidders. The information available in the data room is listed in paragraph 4 of this regulation.

BIDDER

It is the natural or legal person interested in participating in the award of the concession process.

AUTHORIZED BIDDER

It is the Bidder who has signed the confidentiality agreement for access to the data room.

CONFIDENTIALITY AGREEMENT

It is the physical document issued by the Grantor, which shall be completed and signed by the Bidders, in order to have access to the information in the data room of the award of the concession process. All the Bidders wishing to consult the data room, without exception, must fill in the non-disclosure agreement prior to accessing the information.

OBJECTIVES

With the implementation of the virtual data room the following objectives are mainly sought:

- Centralize information, so that it can be consulted comprehensively and unfractionated.
- Give security to the authorized Bidders on equal treatment and access to the available information.
- Reassure the authorized Bidders on transparency in the award process.
- Keep the relevant information available to Hotel El Prado.
- Check the documentation that shall be consulted by the authorized Bidders.

LOCATION OF THE DATA ROOM

The data room to this process of award of concession shall be made available from the bidders in a physical document which can be accessed at FIDUCOLDEX facilities Carrera 13 No. 28 -01. 9th floor Tower B, Palma Real Building.

CONTENT

The data room shall contain four main components of documentation which are shown and described below:

TECHNICAL COMPONENT

- Inventory furniture and furnishings of Hotel El Prado
- Inventory machinery and equipment of Hotel el Prado
- Cadastral valuation of the real property.
- National Register of tourism RNT
- Certification of registration of Brand of the Superintendence of industry and Commerce
- Environmental license
- Land use license
- Drawing of ground floor
- Drawing of first floor
- Drawing of second floor
- Drawing of third floor
- Hotel El Prado photographic record
- Preliminary report of pathology.

LEGAL COMPONENT

- Trade registration No. 8168 of the business establishment issued by the Chamber of Commerce of Barranquilla
- Commercial registration of the company
- Collective agreement
- Report of work processes
- Decree 1170 of 2008
- Resolution 1640
- Law 1185
- Resolution 0180 (Award in concession)
- Law 397
- Law 300 of 96
- Law 1558
- Decree 2503 of 2012
- Study of titles real estate property registration No 040-55909
- Study of titles real estate property registration No 040-55910
- Study of titles real estate property registration No 040-55911
- Study of titles real estate property registration No 040-194905
- Study of titles real estate property registration No 040-194906
- Ownership History of Real Estate Registration Certificate No. 040-55909
- Ownership History of Real Estate Registration Certificate No. 040-55910
- Ownership History of Real Estate Registration Certificate No. 040-55911
- Ownership History of Real Estate Registration Certificate No. 040-194905
- Ownership History of Real Estate Registration Certificate No. 040-194906
- List of employees.
- Collective agreement

FINANCIAL COMPONENT

- Financial Statements Hotel El Prado to the year 2010
- Financial Statements Notes Hotel El Prado to the year 2010
- Financial Statements Hotel El Prado to the year 2011
- Financial Statements Notes Hotel El Prado to the year 2011
- Financial Statements Hotel El Prado to the year 2012
- Financial Statements Notes Hotel El Prado to the year 2012
- Financial Statements Hotel El Prado to April 2013, with their respective notes.
- Historical series of occupancy (200 x-2012)
- Trade establishment payroll year 2012

- Suppliers' contract.
- Report of management updated the Provisional Depository at December 31, 2012.
- Updated management report of the Provisional Depository at the previous month of the month prior to the date of delivery of the property to the FONTUR.
- Updated account status of the payment of labor obligations.

TAX COMPONENT

- Single tax registry
- Certificate of existence and legal representation
- Payment of music copyright by establishment year 2010
- Payment of music copyright by establishment year 2011
- Payment of music copyright by establishment year 2010
- Payment of land betterment tax in 2012
- Payment of withholdings at source year 2010
- Payment of withholdings at source year 2011
- Payment of withholdings at source year 2012
- Payment of VAT tax year 2010
- Payment of VAT tax year 2011
- Payment of VAT tax year 2012
- Payment of ICA tax year 2010
- Payment of ICA tax year 2011
- Payment of ICA tax year 2012
- Payment of property tax year 2010
- Payment of Property Tax year 2011
- Payment of Property Tax 2012
- Payment of statement stamps Pro - University Hospital year 2010
- Payment of statement stamps Pro - University Hospital yea 2011
- Payment of statement stamps Pro - University Hospital year 2012
- Payment of Income statement year 2010
- Payment of Income statement year 2011
- Payment of Income statement year 2012
- Payment of public utilities (water, electricity, telephone, Gas, Internet, Cable)
- Law 1607 of 2012 - Tax Reform

ADDITIONAL INFORMATION REQUIREMENTS

If the Bidders consider that need further elaboration in the information contained in the data room, they must make the request by e-mail or to the lawyer Fabio Corredor

Guzman email: fcorredor@fontur.com.co , who should respond to the request within a maximum of two (2) business days. Finally, we shall notify the bidders on the update of the documentation of the data room. We will not issue copies of the documents filed in the data room.